Rolle (= Zugriffsrechte) eines Projektmitglieds ändern

When you invite a new member to a Bimplus project, you define the role and thus the project-specific rights of this new member in the invitation.

An administrator of the Bimplus project can change these initial rights at any time.

To change the role (= rights) of a project member

This is only possible if ...

You signed in to the **BIMPLUS** web portal (see "Signing in to the **BIMPLUS** web portal")
You have the required rights (see "Rights in Bimplus")

1. Make sure the project in which you want to change the role of a member is the current project (see "Selecting the current Bimplus project")

2. Select the navigation menu by clicking ☰ **Show navigation menu** on the title bar of the **BIMPLUS** web portal.

3. Click 👥 **Project members**.

   You can see the members of the current project.

4. Click the member whose role you want to change in the overview or on the side menu.

5. Show the **Properties** palette by clicking ⬜ **Show properties** in the upper-right area of the overview.

   ⓘ   **Tip**: If 🔳 **Table view** is selected, you can change the role directly in the list box of the **Role** column.

6. Go to the **Properties** column - **Access rights** area and select the required **Role** for the member:

   Project viewer
   Viewing models, documents, and issues; downloading documents

   Project editor
   Same rights as a project viewer, plus: creating, uploading, and downloading models; creating revisions; uploading documents; creating, editing, and deleting issues; editing project properties; checking for clashes

   Project administrator
   Same rights as a project editor; plus: deleting models; deleting documents; inviting and removing members; assigning member roles at project level; assigning a property set template

   ⓘ   **Note**: The role of team owner can*not* be changed; the role of team administrator can be changed but *not in this place* (see "Defining the roles of team members").

Back to top