Dokumente von Bimplus löschen

Only project administrators are authorized to delete documents from the Bimplus platform.

To delete a document from the Bimplus platform

This is only possible if ...

You are signed in to the **BIMPLUS** web portal (see “Signing in to the **BIMPLUS** web portal“)
You have the required rights (see “Rights in Bimplus”)

1. Make sure the required project is the current project (see “Selecting the current Bimplus project”)
2. Select the navigation menu by clicking **Show navigation menu** on the title bar of the **BIMPLUS** web portal.
3. Click **Documents**.

   You can see the documents of the current project.
4. *If **Icon view** is selected:*

   Point to the document that you want to delete from the current project. Click **Options** and then **Delete document**.

   Or:

   *If **Table view** is selected:*
   Click **Delete document** in the **Options** column of the document that you want to delete from the current project.

   Or:

   On the side menu, open the tree structure and go to the **Document** that you want to delete from the current project. Click **Options** and then **Delete document**.
5. Click **DELETE** to confirm the prompt.

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